

Valid for 3 Years

EXPIRATION DATE:

**CHRIST LUTHERAN CHURCH VOLUNTEER DRIVER/AUTO FORM -
Part I**

Attach a copy of your license and proof of insurance.

Complete Part I and review Part II of this form if you *might* drive your personal or personally-leased vehicle or a vehicle owned/leased by the church as part of your service. Approval must be obtained from the program coordinator of the sponsored activity before you drive a vehicle owned/leased by the church. Drivers of church owned/leased vehicles must be at least age 25, and drivers of personal vehicles must be at least age 21. Potential drivers over age 65 will have their records checked by the church's insurance company and will be cleared to drive by their underwriters.

Name:

Address:

Home Phone Number: _____

Cell Number: _____

Have you ever been convicted of a DUI, speed contest, or drug related offense?
YES/NO

Have you had your license suspended or revoked within the last five years?
YES/NO

Please disclose any moving violations within the last three years.

This information is truthful and accurate. I agree to notify the church within a reasonable time of any change in the above information. I also agree to permit a background check, including a motor vehicle records check.

Signature: _____ Date:

CLC Volunteer Driver/Auto Form - Part II

Policy for SAFE TRANSPORTATION

Travel Restrictions

- A. Drivers are limited to 12 hours of driving in a 24 hour period with frequent breaks and stops.
- B. Speed limits and all driving laws must be obeyed at all times. The driver will be responsible for all fines resulting from personal illegal acts.
- C. State seat belt requirements must be complied with.
- D. Passengers may not be transported in truck beds or in the rear deck area of a station wagon or sport utility vehicle under any circumstances.
- E. Drinking of alcohol or use of intoxicating substances prior to or during the trip is strictly prohibited.
- F. Cell phone use by drivers while the vehicle is moving is strictly prohibited.
- G. Luggage and equipment must be secured so as to prevent injury in case of an accident or sudden stop.
- H. Drivers should avoid transporting just one passenger at any given time, resulting in one-to-one contact with a child, youth or developmentally disabled person.

Private Vehicle Insurance Protection

All privately owned/leased vehicles must be covered by auto liability insurance that meet or exceed \$100,000/\$300,000/\$100,000. The primary insurance is the private owner's insurance and the secondary insurance is the church policy.

I acknowledge that I have read, understood and agree to follow this Policy for Safe Transportation.

Signature: _____ Date:
